



# Title VI

## Complaint Form

### Complaint Form

Instructions: If you would like to submit a Title VI complaint to the New Castle Area Transit Authority (NCATA), please fill out the form below and send it to: New Castle Area Transit Authority, Attn; Title VI Coordinator, 311 Mahoning Ave. New Castle, PA 16102. For questions or a full copy of NCATA's Title VI policy and complaint procedure call 724-654-3130.

1. Name (Complainant):	
2. Phone:	3. Home Address (street no., city, state, zip):
4. If applicable, name of person(s) who allegedly discriminated against you:	
5. Location and position of person(s) if known:	6. Date of Incident:
7. Discriminated because of: <input type="checkbox"/> Race <input type="checkbox"/> National origin <input type="checkbox"/> Color	
8. Explain as briefly and clearly as possible what happened and how you believe you were discriminated against. Indicate who was involved. Be sure to include how you feel other persons were treated differently than you. Also, attach any written material pertaining to your case.	
9. Why do you believe these events occurred?	

10. What other information do you think is relevant to the investigation?

11. How can this/these issue(s) be resolved to your satisfaction?

12. Please list below any person(s) we may contact for additional information to support or clarify your complaint (witness):

Name:	Address:	Phone number:

13. Have you filed this complaint with any other federal, state, or local agency; or with any federal or state court?

YES  No

If yes, check all that apply:

Federal agency  Federal court  State court  
 Local agency  State agency

If filed at an agency and/or court, please provide information about a contact person at the agency/court where the complaint was filed.

Agency/Court:	Contact's name:	Address:	Phone number:

Signature (complainant):	Date of filing:
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